PDC focus: In general, the PDC strives to maintain a high standard of integrity, ethical behavior and practices, professional conduct, and skill for all Certified Floodplain Managers (CFMs). PDC also works to expand and promote the professional status of the CFM and review/monitor professional education opportunities for CFMs.

ASFPM Website – All PDC Committee Documents are included on our Committee Webpage at Floods.org – Committees Tab → Committee Contacts and Information → Professional Development

2013 PDC Meeting at ASFPM Hartford Conference - 10 attendees at Hartford meeting. We are considering a new format or day/time for meeting at Conference. If you have any ideas or suggestions – please email Jessica. Notes from Hartford Meeting are on committee page and include a lot of information about our committee’s status and updates.

PDC 2013 – 2014 Work Plan:
Volunteer opportunities are highlighted in yellow. Please email Jessica if you’d like to assist or lead a task.

1. Ethics
   - Ethics Training – Over the years, we’ve discussed... Should we have a Mandatory CEC for CFMs? In general, response has been yes, but we don’t have enough Ethics Training Opportunities to support this. The PDC plans to increase the availability of Ethics Training related to Floodplain Management. Currently we have a 2 hour workshop and 1 hour version (popular due to PE requirements in some states). It was discussed that ASCE also provides ethics training workshops. We are looking for more ethical issue examples that we can make “generic” to be included in course materials. If you are interested, we need volunteers to assist with compiling more “ethics examples” and to further develop our training material.
   - Ethics Policy – The ASFPM Certification Board of Regents (CBOR) recently reviewed and revised the current policy. This document is signed by all who submit a CFM application. The new policy approved by CBOR includes 3 new items (listed below) as suggested by the PDC and will be included in next version.
     - Protect the health, safety, property, and welfare of the public in the practice of my profession;
     - Establish and maintain a high standard of integrity and practice;
     - Not express a professional opinion in deposition or before a court, administrative agency, or other public forum which is contrary to generally accepted scientific and floodplain management principles without fully disclosing the basis and rationale for such an opinion;

2. Floodplain Management Career Brochure – The PDC focuses on promoting the professional status of the Floodplain Manager. We plan to develop content for a Floodplain Management Career Brochure which will include the Floodplain Manager job description, career requirements, and core competencies. This brochure could be used at colleges or other career events. We need volunteers needed to assist with content for this brochure.

3. State Mandated CFM Requirements Discussion Paper – In 2011, we conducted a survey of almost 2,000 CFMs and the survey indicated a high percentage of respondents believe states should require that local Floodplain Administrators (FPAs) obtain the CFM designation. A Discussion Paper is being finalized that summarizes research on what different states require. We need PDC committee members to assist us in reviewing the draft paper and providing input and comments. Once finalized, the paper will be distributed to State NFIP Coordinators and State Chapters.

4. CFM, Exam, Certification Updates
   - Update Annual Certification Survey –Each year, PDC updates the Survey of other certification programs so that we can evaluate the CFM program. We include items such as dues, certification fees, CEC requirements, and ethics policy information. We need 1-5 volunteers to assist with research to update the survey in Feb – April 2014.
• CFM Exam Certification Committee Update
  o CFM Exam is in Reliability and Validity Process Phase 4 - This entails removing True/False questions from the exam. A new version of the CFM exam will be released Jan 1, 2014. Seven (7) true/false questions will come off each year. Jan 1, 2015 – no more T/F questions to be included. Also looking to move to scantron.
  o NFIP Reform Act (BW-12) will impact the exam but nothing has been revised yet. Every insurance question will need to be rewritten. Because FEMA is implementing BW-12 in phases, no new CFM exam questions will be introduced regarding revised FEMA items until they have been out for at least 2 years.
  o The CFM Exam Review Committee is currently building a pool of questions. The CFM exam will not be longer, but more questions in the pool will allow for multiple versions of the exam to be created. Need volunteers from PDC to help develop questions. We plan to form a subcommittee to discuss and brainstorm new questions. Would like someone to lead this effort. Timeframe: need committee to work over next 9 months to prepare questions for next update in Fall 2014.

CFM Exam Questions Pool (Highlighted categories are in need of more questions for the pool)

<table>
<thead>
<tr>
<th>Question Categories</th>
<th># of Qs</th>
</tr>
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<tbody>
<tr>
<td>Overall Context of Floodplain Management</td>
<td>24</td>
</tr>
<tr>
<td>NFIP Regulatory Standards</td>
<td>43</td>
</tr>
<tr>
<td>Regulatory Administrative Procedures</td>
<td>27</td>
</tr>
<tr>
<td>Flood Insurance</td>
<td>27</td>
</tr>
<tr>
<td>Floodplain Mapping</td>
<td>36</td>
</tr>
<tr>
<td>Natural and Beneficial Functions</td>
<td>20</td>
</tr>
<tr>
<td>Flood Hazard Mitigation</td>
<td>23</td>
</tr>
<tr>
<td>Total multiple choice questions in the pool  =</td>
<td>200</td>
</tr>
</tbody>
</table>

5. EMI Call for Volunteers - Update

The PDC recently sent a call for volunteers regarding a commitment ASFPM made with the Emergency Management Institute (EMI). Thank you to all who responded to the call to serve on the two committees (Training for Floodplain Management Community & Core Competencies). EMI and FEMA HQ are finalizing their work plan and timeframe for getting these groups together. We will get back to those volunteers shortly with more information.

Additional Topics: We discussed the ASFPM conducted L273 Courses in several FEMA Regions. We will provide the committee with more information that we find on our next call.

Next Meeting: The PDC plans to host approximately 3 calls per year. The next call will be in the first quarter 2014.

If you have any questions or ideas for the PDC committee, please contact us. Thanks!

ASFPM PDC Committee Co-Chairs:
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