Online LOMC Tool for MT-2s

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Online LOMC Tool for MT-2s

- Features of Online LOMC
- Benefits of Online LOMC
- Application process
- Tips for expediting MT-2 requests
- Common issues with Online LOMC requests
What is Online LOMC?

- Convenient way to request a **LOMC** from FEMA
  - Upload all information digitally
  - No hardcopy submittal, no mailing
  - Check real time status of LOMC application online
Online Letter of Map Change

What is a Letter of Map Change (LOMC)?

A Letter of Map Change (LOMC) is a letter which reflects an official change to an effective Flood Insurance Rate Map (FIRM). LOMCS are issued in response to a request of FEMA to revise or amend its effective flood map to remove a property or reflect changed flooding conditions on the effective map.

Read More

What is the Online LOMC site?

The Online LOMC web application allows home owners or their designated representatives to easily request a Letter of Map Change (LOMC). Use this site if your property was inadvertently included in a flood zone, or if the addition of fill elevated your property so that it is above the flood zone.

Read More

Warning Disclaimer: You are entering an Official United States Government System, which may be used only for authorized purposes. Individuals using this computer system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel. If such monitoring reveals possible evidence of criminal activity, system personnel may provide the evidence of such monitoring to law enforcement officials.
Features of Online LOMC

- All types of LOMCs – MT-1 and MT-2 requests
- Access Online LOMC
  http://hazards.fema.gov/femaportal/onlinelomc/signin
- Online digital submittal
- Overall LOMC process does not change
- Create application ➔ Upload initial data/fee
- Upload additional data/fee submittals
Features of Online LOMC

- View submitted data, correspondence, and, if applicable, final determinations
- Customer Support
  - Contact FMIX (FEMA Map Information eXchange)
  - FAQ
  - Help text
  - Live chat
Benefits of Online LOMC

Registered users (LOMC requestors) can be community officials, property owners or their representatives, engineers or surveyors.
Benefits of Online LOMC

- Submit, pay, and upload application materials for all LOMC requests through one single platform
- Ability to save LOMC requests and complete application process at the applicant’s convenience
Benefits of Online LOMC

- Clear and intuitive **step-by-step submission process**, including checklist of supporting documentation
Benefits of Online LOMC

- Case number available *immediately* upon successful LOMC submission
- Efficient *communication* with processing staff
- Quickly receive and respond to requests for additional data and final determinations
Benefits of Online LOMC

- Check application status in **real-time**
- Manage **multiple** LOMC requests in one location
- **Availability** of case-related information for all in-progress and completed Online LOMC requests
Application Process

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Application Process
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Certain documents require a plugin. To download plugin for Adobe Acrobat Reader click here and/or Microsoft Word click here.
Application Process

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Application Process

LOMC Application

Application ID: None (Generated upon save)

Revision

Project Information (Page 1 of 2)

Please provide the Project Name/Identifier that will help describe the project and select the Project Type.

Project Name/Identifier

* Project Name/Identifier

*Revision Project Type

[ ] LOMC: A letter from DHS-FEMA commenting on whether a proposed project, if built as proposed, would justify a map revision or proposed hydrology changes.

[ ] LOMC: A letter from DHS-FEMA officially revising the current NFIP map to show the changes to floodplains, regulatory floodway or flood elevations.

Certain documents require a plug-in. To download plug-in for Adobe Acrobat Reader click here and/or Microsoft Word click here.

Cancel  Save  Save And Close  Continue
Application Process

LOMC Application

Application Id: R33261743574

Certify (Page 12 of 13)

Certify

PENALTY CLAUSE: All data and documents supporting this request are being kept on file in case they need to be referenced in the future. All data entered for this application and any required documents submitted in support of this request are correct to the best of my knowledge. I understand that any false statement may be punishable by fine or imprisonment under Title 18 of the United States Code, Section 1001.

☐ I, [Name], certify that I have provided truthful information.

May 8, 2013

Previous  Save  Save And Close  Continue
Application Process

Payment Information (Page 1 of 2)

Enter the required credit card or E-Check information in the fields provided. Once all of the fields are completed, click the Payment Confirmation button to confirm your payment information. Your payment will not be submitted until you review your payment details and click "Make Payment" on the next page.

Payment Total
Application Fee: $150.00

Payment Information
* Select Payment Method
- Credit Card
- E-Check

* Credit Card Type: Select Credit Card
* Credit Card Number
* Expiration Date (e.g.: YY-MM)
* First Name
* Last Name
* Billing Address 1
* Billing Address 2
* City
* State, District or Territory
* ZIP Code

Previous 

Payment Confirmation
Expedite MT-2 Requests

- Select appropriate LOMC type
- Include all impacted communities/FIRM panels
- Input all applicable information:
  - Type of flooding and flooding sources
  - Basis of request
  - Effective zone designations
  - Impacted structures
  - Processing fee
Expedite MT-2 Requests

- Include contact information for all parties associated with the LOMC request
Expedite MT-2 Requests

- Limit individual file sizes to 1 GB
- Larger files must be sent to LOMC Clearinghouse

Upload

Upload all supporting documents. Please retain a copy of all submitted documents for your records.
DHS/FEMA encourages the submission of all required data in a digital format (e.g., scanned and images). Digital submissions help to further DHS/FEMA’s Digital Vision and also facilitate the processing of your request.
An incomplete submission will result in processing delays. For additional information regarding this form, including where to obtain supporting documents listed above, please refer to [http://www.fema.gov/after-map-amendment-after-map-revision-based-fill-proposal-2-application-forms-and-instructions](http://www.fema.gov/after-map-amendment-after-map-revision-based-fill-proposal-2-application-forms-and-instructions)

Click “Upload” to add supporting documents.
Is your physical document too large to scan? (e.g., oversized map) [Click here](#)

Online LOMC accepts file package uploads less than 1 gigabyte (GB). Please ensure that this Online LOMC request only includes data that is necessary to the submission.
Does your digital file exceed the file package upload size limitation? [Click here]

Check the box below to indicate a file package will be sent to the Clearinghouse. [Click here]

Digital File that exceeds upload size limitation has been sent to the Clearinghouse

[Upload]
Expedite MT-2 Requests

- Include comprehensive description for all uploaded files
Expedite MT-2 Requests

- Submit all required information:
  - All relevant MT-2 forms
  - Community concurrence
  - Certification by a Professional Engineer
  - ESA compliance (for CLOMRs)
  - Hydrologic and/or hydraulic analysis
  - Flood hazard mapping
  - All applicable regulatory items
Common Errors

- Selection of incorrect LOMC type
Common Errors

- Providing inconsistent or incomplete project information
- Omission of impacted community
- Failure to provide community concurrence or Professional Engineer certification
- Selection of incorrect fee type
Common Errors

- Omission of required project data
  - All applicable MT-2 forms
  - Project narrative
  - Digital hydrologic/hydraulic analysis
  - Flood hazard mapping
  - Proposed/as-built project information
  - Regulatory items
Common Errors

- Attempt to upload non-supported file type
- Attempt to submit data/fee through LOMC Clearinghouse
- If in doubt, please contact Customer Support for assistance
Online LOMC Resources

- Main page

- Training page
  www.fema.gov/online-lomc-training

- FAQ page
  www.fema.gov/media-library-data/8dea7a01a963b1be972f2c2091bf3565/MT-2_FAQ_FINAL1.pdf